SIKKIM

GOVERNMENT GAZETTE

EXTRAORDINARY
PUBLISHED BY AUTHORITY

Gangtok **Wednesday 29th March, 2006** **No. 87**

Government of Sikkim
Office of the Principal Chief Conservator of Forests-cum-Secretary
Forest, Environment and Wildlife Management Department,
Gangtok- 737 101, Sikkim.

No: 2541 / F **Date: 28. 3. 06**

NOTIFICATION

The Government hereby constitutes the following bodies to coordinate and implement activities relating to environment awareness, education and information in the state. The duties and responsibilities of the Agency and the Committee are as below.

State Environment Agency

At the State level, an autonomous body namely "State Environment Agency" is constituted in order to coordinate all activities related to environment such as environment education, environment awareness, environment information, etc.,. The composition of the Committee is as below and all the committee members are ex-officio members of their respective postings in the Government department. The quorum for the committee is seven for the purpose of approving and sanctioning.

Sl. No.	Designation	Position in the Committee
1	PCCF cum Forest Secretary	Chairperson
2	Addl. Principal Chief Conservator of Forests (Environment)	Member
3	Deputy Inspector General of Police (Range)	Member
4	Conservator of Forests (Environment)	Member
5	Director Education	Member/State eco-club coordinator
6	Member Secretary SPCB	Member
7	Managing Director STDC	Member
8	Joint Secretary, Motor Vehicles	Member
9	Joint Secretary, UD&HD	Member
10	Senior Accounts Officer, Forest	Finance officer
11	DFO (Environment and Pollution Control)	Member Secretary

The Duties and Responsibilities of the State Environment Agency

1. To co-ordinate and implement the activities relating to the environment education, awareness and information, etc., through appropriate agency at state level.
2. To monitor the implementation of all the projects and activities relating to environment education, awareness and information, etc.,
3. To examine and recommend any proposal on the mentioned subject matter in the state for funding by the state, GOI and other agencies.
4. To suggest mechanism to improve the environment through environment information, education and awareness.
5. To maintain accounts under the committee and regularly audit their expenditure and submit report to the appropriate agency.
6. To monitor the activities of the District Environment Committee, National Environment Awareness Campaign, Eco-clubs in educational institutions, NGOs funded by the government agency for the purpose of environment awareness, education and information.
7. The state eco-club coordinator shall ensure timely implementation of the eco-club programmes in the schools and submit report to the Committee.
8. To carry out any other function relating to environment education, awareness, information, etc.,

District Environment Committee

At district level, an autonomous body namely "District Environment Committee" is hereby constituted in order to co ordinate all activities related to environment such as environment education, environment awareness, environment information, etc.,. The composition of the Committee is as below and all the committee members are ex-officio members of their respective postings in the government department. The quorum for the committee is eight for the purpose of approving and sanctioning.

Sl. No.	Designation	Post
1	Conservator of Forest (Environment)	Chairperson
2	District Collector	Member
3	Superintendent of Police	Member
4	Divisional Forest Officer (Territorial)	Member
5	District Development Officer, Rural Management and Development Department	Member
6	District Planning Officer, Zilla Panchayat	Member
7	Divisional Forest Officer (Wildlife)	Member
8	Divisional Forest Officer (Social Forestry)	Member
9	Deputy Director, Tourism	Member
10	District Representative from Urban Development and Housing Department	Member
11	Representative from Motor Vehicles Department	Member
12	Two representatives from district NGOs– to be selected every year by other committee members.	Member
13	Divisional Forest Officer (EPC)	Member
14	Joint Director, Education. HRD Department.	Member/ District Eco-club coordinator
15	Divisional Forest Officer (LU & E)	Member Secretary

The Duties and Responsibilities of the District Environment Committee

1. To co-ordinate and implement the activities relating to the environment education, awareness and information, etc., in the District.
2. To monitor the implementation of all the projects and activities relating to environment education, awareness and information, etc., in the district.
3. To motivate educational institutions, NGOs and any other organization in the district to involve in environment awareness, education and information activities.
4. To suggest mechanism to improve the environment through environment information, education and awareness to the State Environment Agency.
5. To maintain accounts under the committee and regularly audit their expenditure and submit report to the appropriate agency.
6. To execute projects, schemes, etc., approved by the State Environment Agency.
7. The district eco-club coordinator shall ensure timely implementation of the eco-club programmes in the schools and submit all reports regarding eco-club to the committee.
8. To monitor the activities of the National Environment Awareness Campaign, Eco-clubs in educational institutions under National Green Corps, NGOs funded by the government agency and for the purpose of environment awareness, education and information, etc.,
9. To work in coordination with the State Environment Agency to perform all the functions relating to environment awareness, information and education.
10. To any other functions relating to environment education, awareness, information, etc., entrusted by the Government or the State Environment Agency.

Financial Mechanism

Any assistance for programme relating to the environment education, awareness, information, etc., from Government and other agencies for the state will be implemented through the State Environment Agency. The State Environment Agency will have institutional bank account operated jointly by its Chairperson and Member Secretary. The state committee shall utilize the District Environment Committee for execution of all activities relating to the district. All funds/assistance relating to the district related activities have to be transferred to the District Environment Committee for execution at the district level. The District Environment Committee will also have institutional bank account operated jointly by its Chairperson and the Member Secretary. The State Environment Agency shall be the approving and sanctioning authority for the state level and the District Environment Committee for district level. The committees shall ensure auditing of the accounts of both the bodies annually by a Government recognized Chartered Accountant.

PCCF-cum-Secretary
Forest, Environment and Wildlife Management Department
Government of Sikkim
(File No: 13/EPC/2005-06)